



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	LUDGERSHALL PRE-SCHOOL PLAYGROUP		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	ASTRO TURF		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We would like to lay Astro Turf in the garden area outside our Green Room which is for our older children 3-4 years old. The area is on a slope so gets very muddy and slippery. We raised money to do this with our Blue Room for the younger children and it has been very succesful as the children have been able to access the garden safely all year round.		
In which community area does your project take place? (Please give name – see section 3)	TIDWORTH		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 04/12	No <input type="checkbox"/>

Where will your project take place?	LUDGERSHALL PRE-SCHOOL
When will your project take place?	OVER SUMMER HOLIDAYS 2012
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i></p>	<p>We discussed various ways of using the area and Astro Turf seems to be the most cost effective. We struggle in the area as it is on a slope and gets very muddy and slippery. The grass doesn't grow properly as it is in a shaded area and although there is nothing wrong with muddy children some parents are not happy if their child comes home plastered in mud. We spend a lot of time changing the children which takes up valuable staff time. Also it is dangerous when slippery. We are finding also that inside areas are getting ruined as the mud is being tracked in.</p>
How many people will benefit from your project?	Families from area (100 at moment)
<p>How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board?</p> <p>Please provide a reference/page no.</p>	<p>By ensuring that our children can access leisure and sports equipment in a safe environment. Release parents for employment and training.</p>
<p>Any other information about your project. (Limited to a 1000 characters)</p> <p>By providing a safe environment we are ensuring that we remain a high quality safe childcare provision that will release parents and carers for employment and training. Our rooms are often used by other community groups (Children's Centre, etc) for meetings and coffee mornings.</p>	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="11"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We already know that the project will make a difference as we are using the system in our other room but we would monitor our accident book and will be able to see the reduction of accidents caused by slipping in the mud.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2011		Month: August	Year: 2011	
A - Total income:		£15,5572.98		
B - Minus total expenditure:		£16,4214.61		
Surplus/deficit for year: (A minus B)		£-£8641.63		
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£15,699.99		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Ready area including a soakaway	£	Own fundraising/reserves	C	£4,909
Provide and lay astro turf	£9,720			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
	£			£
Total Project Expenditure	£9,720	Total Project Income		£4,909
Total project income B		£4,909		
Total project expenditure A		£9,720		
Project shortfall A – B		£4,811		
Grant sought from Wiltshire Council Area Board		£4,811		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 13/06/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))